

# APPLICATION FOR RESIDENCY

PLEASE FILL OUT COMPLETELY - THANK YOU

## Please Tell Us about Yourself

Applicant		Last		First		Middle		Maiden		Date of Birth		Social Security #		Driver's License #	
Marital Status		Present Phone No. ( )				9:00 to 5:00 CONTACT PHONE NO.: ( ) Ext.									
Have you ever had an eviction filed against you? Yes No										PE T S (keeping of pets requires a pet fee and owner's consent)					
Present Address		Street #		Name		Apt. #		City		State		Zip		Rent/Mortgage Pymt	
Landlord Mtg. Co.		Name		Address		City		State		Zip		Phone No. ( )		Since / /	
Previous Address		Street #		Name		Apt. #		City		State		Zip		Rent/Mortgage Pymt	
Own Rent		Own Rent		Age		Since		Weight							
Have you or any occupants ever been arrested for, convicted of, put on probation for, or had adjudication withheld or deferred for a felony offense? Yes No										If yes, please explain					

## Please Tell Us about Your Job

Present Employer		Name		Business Address		City		State		Phone No.	
Position		Supervisor		Monthly Income		From / /		to / /			
Previous Employer		Name		Business Address		City		State		Phone No.	
Position		Supervisor		Monthly Income		From / /		to / /			

## Please Give Us the Following Information

Emergency Contact		Name		Full Address		Phone No.							
Automobile 1 <sup>st</sup> Car		Year		Make		Model		Color		Tag #			
Automobile 2 <sup>nd</sup> Car		Year		Make		Model		Color		Tag #			
Children Occupying		Name		Age		Name		Age		Name		Age	
Bank Ref		Name		Location		City		State					

Applicant represents that all of the statements and representations are true and complete, and hereby, authorizes verification of the above information, references and credit records. Applicant understands that an investigative consumer report including information about character, credit history, general reputation, personal characteristics, mode of living, and all public record information including criminal records may be made. Applicant agrees that false, misleading or misrepresented information may result in the application being rejected, will void a lease/rental agreement if any and/or be grounds for immediate eviction with loss of all deposits and any other penalties as provided by the lease terms if any. Applicant authorizes verification of all information by the Landlord and or Management Company. Applicant has the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of this investigation. **NON REFUNDABLE APPLICATION FEE**--Applicant(s) has paid to Landlord and/or Management company herewith the sum of \$\_\_\_\_\_ as a **NON REFUNDABLE APPLICATION FEE** for costs, expenses and fees in processing the application. **APARTMENT HOLDING FEE AGREEMENT** --Applicant has deposited a "**HOLDING FEE**" equal to the **Redecoration Fee** of \$\_\_\_\_\_ in consideration for taking the dwelling off the market while the application is being processed. If applicant is approved by Landlord and/or Management and the lease is entered into **the "HOLDING FEE" shall be applied toward the Redecoration Fee.** If applicant is approved, but fails to enter into the lease within 3 days of verbal and/or written approval and/or take possession after lease signing, the **FULL "HOLDING FEE"** shall be forfeited to the Landlord or Management in addition to any penalties as provided in the lease if the lease has been signed by the applicant. The "**HOLDING FEE**" shall be refunded only if applicant is not approved. Keys will be furnished only after lease and other rental documents have been properly executed by all parties and only after applicable rentals and security deposits have been paid. This application is preliminary only, in no way implies that a particular rental unit shall be available and in no way obligates Landlord or Management to execute a lease or deliver possession of the proposed premises.

### I HAVE READ AND AGREE TO THE PROVISIONS AS STATED

<p>Applicant Signature _____ Date _____</p>	<table style="width: 100%;"> <tr> <td>HOLDING FEE</td> <td>\$ _____</td> </tr> <tr> <td>APPLICATION FEE</td> <td>\$ _____</td> </tr> <tr> <td>PAID WITH APPLICATION</td> <td>\$ _____</td> </tr> <tr> <td></td> <td>\$ _____</td> </tr> <tr> <td>PET FEE</td> <td>\$ _____</td> </tr> <tr> <td>ADDITIONAL DEPOSIT*</td> <td>\$ _____</td> </tr> <tr> <td>FIRST MONTH'S RENT</td> <td>\$ _____</td> </tr> <tr> <td>TOTAL DUE BEFORE MOVE-IN</td> <td>\$ _____</td> </tr> <tr> <td colspan="2">*Additional deposit determined after credit check</td> </tr> <tr> <td>RECEIVED BY: _____</td> <td></td> </tr> <tr> <td>APPROVED BY: _____</td> <td>\$ _____</td> </tr> </table>	HOLDING FEE	\$ _____	APPLICATION FEE	\$ _____	PAID WITH APPLICATION	\$ _____		\$ _____	PET FEE	\$ _____	ADDITIONAL DEPOSIT*	\$ _____	FIRST MONTH'S RENT	\$ _____	TOTAL DUE BEFORE MOVE-IN	\$ _____	*Additional deposit determined after credit check		RECEIVED BY: _____		APPROVED BY: _____	\$ _____	<p style="text-align: center;"><b>OFFICE USE ONLY</b></p> <p>COMMUNITY _____</p> <p>APT.# _____</p> <p>RENT _____</p> <p>APT.TYPE _____</p> <p>TERM OF LEASE _____</p> <p>MOVE-IN DATE _____</p> <p>CREDIT REPORT _____</p> <p>PHOTO I.D.'d _____</p>
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